Indira Gandhi Delhi Technical University for Women
Kashmere Gate, Delhi-110006
(Examination Division)

Ref. No. 1(31) /2016-IGDTUW-Exam/678

Dated : 15/09/2022

CIRCULAR-NO.- 10 /2022/EXAM

Subject: Student's Re-appear paper Registration for odd Semester August-Dec 2022(Both CBCS and Non-CBCS courses).

1. The reappear paper registration form is made available on University Website to the students. Students not registering up to **25ᵗʰ September, 2022** will not be eligible for appearing in the **re-appears of Minor/Mid-Term Examination.**

2. The Non-CBCS students who have secured less than 50% marks (in the whole internal component) in the back paper subject can appear for reappear in Minor Examination. In the similar way the, the **CBCS** students who have secured less than 45% marks (in the whole internal component) in the back paper subject can appear for reappear in Mid-term Examination *(For example in **CBCS**, if any student has secured less than 18 marks in any of her back paper subjects for **odd semester**, can be eligible for **Reappear in Mid-Term Examination**).*

3. For reappear papers of Odd semester's subjects, Students is having option of paying fee through offline & online mode. Student who will select online for the payment, they are required to make the payment online through SBI Collect (URL https://www.onlinesbi.sbi/sbicollect/icollecthome.htm) or they can submit **Demand Draft in favor of Registrar, IGDTUW** as offline mode of payment.

4. Students who are applying for reappear papers are required to pay the fees of **Rs. 500/-** per paper(subject to maximum Rs 2500/-). All students need to submit the Reappear Application form along with payment slip / **Demand Draft** to the Examination Division on or before **26.09.2022 3 P.M.** Student who has paid the fee through SBI collect they need to submit the SBI Collect Payment Receipt along with the reappear application form.

Prof. Arun Sharma
Dean (Examination Affairs)

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Copy for kind information to:
  (i) Dean (Academics Affairs)/Dean(Students Welfare)
  (ii) All HoDs
  (iii) DFO, IGDTUW
  (iv) PS to Hon'ble Vice-Chancellor-IGDTUW
  (v) PA to Registrar
  (vi) In-charge (Web Services)/System Analyst with a request to upload on the University website.
  (vii) Guard File

Dr. Sanjib Kumar Sahu
Dy.CoE

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INDIRA GANDHI DELHI TECHNICAL UNIVERSITY FOR WOMEN
EXAMINATION DIVISION
REAPPEAR EXAMINATION:- ....

Enrolment No.

DEPT NAME

Paste recent Passport Size Photo

Branch Name **Semester** **Programme Name**

Name of the Candidate (Leave one Box empty between First Name, Middle Name and Surname)

Address for Correspondence (Do not give Post Box No. Address. Leave a blank box between each unit of address like House No., Street Name, PO, etc.

City **District**

State **Pin Code**

Mobile No. **E-mail**

Paper Option
Please fill the Paper codes for which you have failed in the earlier exams for conduct of Reappear Examination
Reappear Examination FEE 500/- Per Paper (Through Online SBI Collect portal)

S.No.	Paper Code for Reappear Exam With *Old Internal Marks*	S.No.	Paper Code for Reappear Exam With *Old Internal Marks*
1		7	
2		8	
3		9	
4		10	
5		11	
6		12	

FEE DETAILS Applicable only for Students appearing in a Reappear Examination (Please write your Name & Enrolment No on the Payment receipt)

Total No. of Reappear Papers		Total Amount (in Rs.)	SBI collect Ref No	
Theory Papers	x Rs. 500		Amount	Rs.
Practical Papers*	x Rs. 500		Bank Name and Branch	
Late Fee, if any			Date of payment	/ /
TOTAL				

*If it is an ETIP component Practical paper, no need to pay reappear fees for that paper.

Have you ever caught with UFM case in IGDTUW. YES _____ NO _____ (Please Tick)

Declaration
I hereby declare that the information furnished above is true and correct to the best of my knowledge. I also affirm that my registration for the course is valid and I attended the classes as per university norms. If any of my statements is found to be false, I will have no claim for taking examination. I undertake that I shall abide by the rules and regulations of the University.

Date:

_____ (Signature of the student)

This is to certify that the student is eligible for appearing in the Examination as per norms and application is forwarded to Examination Division for further necessary action.

Signature of HOD Approved /Not approved for Reappear Exam

SEAL of HOD

Dean (Examination Affairs)/Dy.COE